How to Access and Search in Films on Demand

1. Go to the Normandale Library website: www.normandale.edu/library

2. Click on the Films on Demand icon on the right side of the screen.

3. If you are on campus, you will go directly to the Films on Demand database. If you are off campus, a window will appear that asks you to identify yourself as a Normandale student. Enter your Star ID and password to login. If you need to reset your password you can do so here: https://starid.minnstate.edu/

4. You are now in the Films on Demand database. You will see "Access Provided by Normandale Community College" listed at the top of the screen. This tells you that you are accessing the database through the library's subscription. Ignore the "Your Profile" link on the upper right; you have already logged in with your Normandale information.

5. Locate a film by either browsing by the listed subjects or by entering keywords in the search box. For example, "food and culture."

6. Once you perform a search, you will see a list of results. Click on any title to access the video. Please note that you can view by "Full Titles" (the entire film), "Segments" (a short clip of a film, usually 2-5 minutes in length) or "Series" (a collection of full titles).

7. Select a film. On the right side of the screen, you will see the film divided into multiple segments. You may choose to watch the entire film or just relevant segments. This page provides many useful features. The "Citation" link provides you with the format of several citation styles (APA, MLA, etc.). The "Embed/Link" feature allows you to link to the Full Title or Film Segment so you can watch it later. Use this URL (NOT the URL in the address bar) if you need to access this film again.

8. Questions? Contact the Normandale Library by phone or e-mail. Or, stop by and chat with a friendly Reference Librarian! http://www.normandale.edu/library/AskLibrarian.html